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27 November 2002

NOTICE OF MEETING

A meeting of the **AUDIT COMMITTEE** will be held in the **COUNCIL CHAMBER, KILMORY, LOCHGILPHEAD** on **FRIDAY, 24 MAY 2002** at **2:00 PM**, which you are requested to attend.

Nigel Stewart
Director of Corporate and Legal Services

BUSINESS

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST**
- 3. MINUTES**
Audit Committee 8 March 2002 (PAGES 1 - 4)
- 4. PROGRESS REPORT ON 2001/02 AUDIT PLAN**
Report by Director of Finance (PAGES 5 - 8)
- 5. PROGRESS REPORT ON EXTERNAL AUDIT REPORTS TO COUNCIL FROM 1999/00 TO PRESENT**
Report by Director of Finance (PAGES 9 - 10)
- 6. ACCOUNTS COMMISSION OVERVIEW OF THE 2000/01 LOCAL AUTHORITY AUDITS**
Report by Director of Finance (PAGES 11 - 22)
- 7. INTERNAL AUDIT PERFORMANCE TARGETS**
Report by Director of Finance (PAGES 23 - 28)
- 8. MISSION STATEMENT AND TERMS OF REFERENCE FOR INTERNAL AUDIT**
Report by Director of Finance (PAGES 29 - 34)
- 9. AUDIT NEEDS ASSESSMENT AND STRATEGIC AUDIT PLAN**

Report by Director of Finance (PAGES 35 - 46)

10. INTERNAL AUDIT NEEDS ASSESSMENT APPENDICES

Report by Director of Finance (PAGES 47 - 70)

11. REPORT AND MINUTE FROM STRATEGIC POLICY COMMITTEE ON 18 APRIL 2002 REGARDING ACCOUNTS COMMISSION: SCOTTISH BORDERS COUNCIL EDUCATION DEPARTMENT OVERSPEND

12. SPOKESPERSONS REPORT FROM STRATEGIC POLICY COMMITTEE 18 APRIL 2002

13. ACCOUNTS COMMISSION SR 2001-4 SCOTTISH BORDERS COUNCIL EDUCATION DEPARTMENT OVERSPEND - FINDINGS

AUDIT COMMITTEE

Vincent Bradbury (Vice-chairman)
Councillor Gordon McKinven
Graham Michie
Councillor John Stirling (Chairman)

Councillor Alistair MacDougall
Councillor James McQueen
Councillor Len Scoullar

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